

DORCHESTER SENIORS, INC.
BOARD OF DIRECTORS MEETING
JULY 14, 2022
FAITH SELLERS SENIOR CENTER
SUMMERVILLE, SC

The Board of Directors meeting date and time were submitted for publication to the Summerville Journal Scene, St. George Eagle record and Post and Courier as well as posted at the Faith Sellers and the David Sojourner Senior Centers.

Board of Directors Attendance (Quorum status)

Allen, Barb		Main, Haren	
Bous, Donald		Parsons, Jan	
Carroll, Louise	(V)	Thomas, Diane	
Davis, Carol		Villeponteaux James	(N)
Hodges, James	(A)	Watson, Felisa (Malika)	
Hudson, Tim	(N)	Watts, Emily	
Jones, Dianne		Williams, Clark	
Kelly, Pamela		Winston, Kathene	(N)
Lewis, Tim			

(A-Absent without Notification) (N-Absent with Notification) (L-Late) (LE-Left Early)
(R-Resigned) (V-Virtual)

Staff in Attendance: Leigh Thomson, Brandi Chambers, Kristina Clemens and Elizabeth Rivers.

Call to Order: Chairman Watts called the meeting to order at 5:30 P.M.

Motion to approve the Agenda: Motion to approve agenda by Diane Thomas with a second by Carol Davis. Motion carried.

Motion to approve the Minutes: Haren Main advised that Kristina Clemens was spelled incorrectly with a (C)ristina instead of a K(ristina). Motion to approve the minutes of May 12, 2022 with the correction was made by Haren Main with a second by Carol Davis. Motion carried.

Announcements and Correspondence: None

EXECUTIVE COMMITTEE: Chairman Emily Watts

The Executive Committee met in Executive Session to discuss a personnel matter.

The Board Chair asked the board to go to Executive Session to discuss a Executive Director's salary. Haren Main made the motion, and Diane Thomas seconded that motion. Motion carried. All DSI staff members left the room. Haren Main made the motion to adjourn the Executive Session, Diane Thomas seconded and the vote was unanimous to end the Executive Session. Haren main announced the Board's decision to approve a 3% salary raise (retroactive to July 1, 2022) and 4% bonus (to be paid in November 2022.)

GOVERNANCE COMMITTEE/STRATEGIC PLANNING: Chairman Louise Carroll

The Governance Committee discussed the goal for the Strategic Planning. No motions to be brought before the Board at this time.

DEVELOPMENT/FUNDRAISING COMMITTEE: Co-Chairmans Diane Thomas and Carol Davis
The Fundraising Committee met several times since the last board meeting to plan the Fall fundraiser. The committee made the following motions:

- 1) Motion approved to hold event on October 15th
- 2) Motion approved to have event from 4pm – 7pm
- 3) Motion approved to hold event at Dorchester Boat Club
- 4) Motion approved to serve 2 meats (pork & hot dog)
- 5) Motion approved to buy 3 fire pits to raffle off
- 6) Motion to move forward to have event on October 15th using outside vendors to cook meat (Boston butt) off-site & deliver to event location
- 7) Motion for DJ to play at event on October 15, 2022 (cost not to exceed \$300)
- 8) Motion to call event "BBQ in the Ville" with the subtitle "Qing by the River"
- 9) Motion to have tickets available to sell day of at entrance to event
- 10) Motion to sell raffle tickets for \$5 for the fire pits & up to 5 gift baskets
- 11) Motion to sell hot dog plates for \$5 (hotdog, chips, drink)

NOMINATING COMMITTEE: Chairman Tim Hudson

The Nominating Committee did not meet.

FINANCE COMMITTEE: Chairman Haren Main

The Finance Committee presented information on DSI finances and included a second reading of the motion regarding amending the DSI Bylaws, Section IV.D.2 which details two signatures on checks as follows:

Designated signers are currently DSI Board Chairperson, DSI Treasurer, Executive Director or other person designated by the DSI Board of Directors and be amended to read "Designated signers are DSI Board Chairperson, DSI Treasurer, Executive Director and one other staff member designated by the Executive Director and approved by the DSI Board of Directors. All

signers must be bonded." Tim Lewis and Dianne Jones made the motion to approve. Motion carried.

EXECUTIVE DIRECTOR'S REPORT: Leigh Thomson

Director Leigh Thomson took this opportunity to update activities at the Summerville and St. George Senior Centers.

The updated Organizational Chart was presented and was approved by the Board.

Haren Main made a motion for the minimum standard reimbursement amounts for DSI Staff travel expenditures for breakfast at \$10, lunch at \$15 and dinner at \$20 and upgrade amounts depending upon the area traveled. The Executive Director and Board Treasurer would preapprove upgrade amounts for meals in accordance with areas traveled. Diane Thomas seconded the motion. Motion carried.

The Board Chair asked the board to go to Executive Session to discuss Wage Study Analysis with the Executive Director. Haren Main made the motion, and Diane Thomas seconded that motion. Motion carried. All DSI staff members except Executive Director left the room. The Wage Analysis was discussed at length and the decision was made to allow the Finance Committee to work with Executive Director on solutions for the Wage Study Analysis. Haren Main made the motion to adjourn the Executive Session, Diane Thomas seconded, and the vote was unanimous to end the Executive Session.

OLD BUSINESS

None

NEW BUSINESS

None

MEETING WAS ADJOURNED AT 7:15 PM.

Next meeting will be held on September 8, 2022, at the David Sojourner Senior Center in St. George at 8:30 AM.

Respectfully Submitted by Secretary Diane Thomas