

Dorchester Seniors, Inc.
Fundraising Committee Meeting
1 September 2022

Attendees

Diane Thomas
Malika Watson
Jan Parsons
Dianne Jones
Barbara Allen
Pamela Kelly
Emily Watts

Staff

Leigh Thomson
Brandi Chambers
Elizabeth Rivers

Diane Thomas, former Chair, called the meeting to order at 2pm.

Board Chair, Emily Watts announced the resignation of Diane Thomas as Chair. Ms Watts then announced the new Chair for the Fundraising Committee to be Carol Davis, formerly the Co-Chair. The new Co-Chair of the Fundraising Committee was announced as Pamela Kelly. Because Carol Davis was out of town for this particular meeting, Board Chair Watts asked Pamela Kelly to conduct the meeting. Pamela had no prior knowledge from the Board Chair that she would be called upon to chair this particular meeting, but she did an excellent job of conducting the meeting.

The following information was discussed and/or approved during this meeting:

Visit to Boat Club ----- Carol Davis will arrange for entrance to the Boat Club and Concession Building after the DSI Board meeting on September 8th, 2022.

Duties of emcee (Rob Fowler) ---- Leigh stated that Rob Fowler will be available to announce winners of Raffle Baskets, meet visitors and take pictures. He will be given a "Summerville Basket" for his appearance at this event.

Status of shirts, flyers ----- Elizabeth Rivers gave an update on the shirts, flyers, and post cards. All are supposed to be available and may be distributed at the September 8th Board meeting. Due to the sensitivity to many people, the word "been" was only printed on 25 of Size Large t-shirts: all other shirts will show the word "drinks" not the word "beer". This change was agreed upon by a majority of committee and board members prior the Fundraising Committee Meeting..

Status of Tickets -- Brandi Chambers asked the committee how they want the tickets to be distributed. Motion was made by Barb Allen & seconded by Malika Watson for envelopes with each board member name containing 5 BBQ tickets (\$20/each) and 3 Hot Dog tickets (\$5/each) be available at the Sept 8th Board meeting for board members to receive. Motion was carried.

. Shirts will be available for purchase at \$20 each. The word "beer" was printed on 25 of Size Large shirts: all other shirts will show the word "drinks".

Status of decorations ----Elizabeth Rivers and Brandi Chambers gave updates on the decorations. Malika has contacted a person with an old truck that will be used to house the drinks. Brandi gave a report on the cost of hay (\$7.45 per bale) and pine straw (\$4.27 per bale). Dianne Jones made the motion to purchase up to 20 bales of hay for the event. Malika Watson seconded the motion. Motion was carried. A special location for picture-taking will be decorated.

Decoration time ----- Leigh Thomson suggested the time of 9am to begin decorating. Most committee members agreed to that time because it will take a lot of time to decorate the Boat Club and set-up the Concession House.

Who will decorate?-----Leigh Thomson and Emily Watts will reiterate to Board members to help with the decorations.

Signs at the entrance to the Boat Club ----- Elizabeth Rivers said signs will be posted at the entrance to the Boat Club.

Bartender cost etc. -----Brandi Chambers contacted a licensed bartender to actually "hand out" the beer after it has been purchased by visitors who have had ID check and wearing a bracelet as confirmation. The cost for the bartender is \$140 for 5 hours.

Sponsors ----- Emily Watts & Diane Thomas - Emily sent packages and letters of information to 11 companies and businesses. Diane Thomas will begin contacting businesses on Friday (Sept 2nd).

Raffle Baskets ----- Leigh Thomson and Brandi have contacted many businesses requesting donations for the Experience Baskets. Both will give an update at the next Fundraising Committee meeting.

Preparation of meat ---- Emily Watts - The Boston Butts (20) will be given to Mr. Andy Droze, owner of Detailed Construction, LLC and he has agreed to prepare the meat when given to him on Monday or Tuesday prior the event, season the meat, and return it to DSI in the pans provided him by DSI, Inc. His service is at no cost to DSI, Inc. His donation is considered an "in-kind" donation at an estimated price of \$1,000.

Styrofoam "take-out" boxes, cups, condiments for tables, napkins, trash can liners, first aid supplies, ice --- All of the above will be provided by DSI, Inc. per Leigh Thomson.

Fire Pit for S'mores ----- Leigh Thomson said she has a fire pit that she will provide. She also indicated that there may already be some type of pit at the Boat Club that could be used for s'mores.

DJ for music --- Brandi Chambers said the DJ was sent a partial payment, as he requested, and Charles Doctor is looking forward to this event to provide country music.

Photographer --- Elizabeth Rivers stated that she is an amateur photographer and has

