

DSI Fundraising Committee

2022 Gala Recap

April 28, 2022

Final minutes from the meeting are not available. There were no motions made.

Suggestions include:

Managers who work at the event will dress according to event guidelines and receive a ticket. Spouses must pay. Managers will be ambassadors with duties assigned.

How are extra duty employees compensated for cleanup?

Number the tables. The emcee will call out numbers for serving dinner. Only serve from one side of the table.

Put silverware on the tables. Consider higher grade of utensils?

Two appetizer tables in different areas are needed.

Salt and pepper on table. Toothpicks and utensils were needed for appetizers.

Change location of Photo booth.

Number auction sheets to correspond to auction items. Bid sheets need to be placed in the room with auction items. Consider more "get aways/experience items for auction.

More trash receptacles are needed.

Greenery is needed for the serving line.

Dim lights for dinner.

Avoid a line at check -in and change location.

Avoid line winding through dining area.

Buffet stations or buffet line.

Avoid breakdown at end of the event.

Battery Issue with Pad and concerns with Square system.

The dance floor spot was perfect.

Place cards on each table for DJ requests.

Ask DJ to play soft music during dinner.

Offer Potato Bar with options to avoid bacon.

Ask attendees to print their name on their ticket or use a virtual sale that requires this information.

More decoration for intimacy.

Ad an IAP choice to bar and soft drinks

Know starting and ending raffle numbers.

Photo disclaimer

Although I was not able to attend the meeting, these notes were provided to me.

Carol Davis