

## **Fundraising Committee Meeting minutes - March 1st, 2023**

Meeting was called to order at 1:00 PM by Carol Davis with Dianne Jones, Diane Thomas, Jan Parsons, Frank Thomas, Pamela Kelly, Barb Allen and Brandi Chambers in attendance. Quorum was met and opening Prayer by Pamela was prayed.

Carol welcomed Brandi to the meeting and expressed our gratefulness for her being there. Previous meeting minutes were reviewed. Dianne Jones made a motion to accept them with Pamela seconded the motion. Vote taken and passed unanimously.

Carol talked about the money being collected for ticket sales and it will all go through Malika. Tickets price for all staff members was brought up by Pamela. Discussion on this topic has happened at several meetings in the past. Pamela made a motion that all staff tickets be sold at a cost of \$30.00 and that if they choose to bring someone with them, that person will pay full price of \$50.00. In the future, we will have a sliding price for tickets, meaning that staff tickets will always be less depending on the price of the ticket for the event. Further explanation by Pamela included stating that she felt it was important to build community within the centers and make it more feasible for staff to be involved and be able to attend events. The cutoff date for reduced price tickets to all staff will be 4/3/23. Pamela made the above motion on the reduced price of tickets and Diane Jones seconded the motion. Vote taken with 6 yes votes and 1 no vote.

Staff workers were discussed and how many needed and what their positions would involve. It was decided that we would have 1 person for bathrooms and cleanup after the event, 1 person to help with the square and money (square being used at the front ticket table by Malika and Pamela and a second square being used to sell Raffle tickets. Two people to take care of the coffee and Hot Tea station, helping serve and keeping everything filled up. Jan suggested that we ask at the next Board Meeting if people would be willing to help sell Raffle tickets during the evening and if people would be willing to stay after the event is over to help clean up. Pamela made a motion to go with the number of staff workers (4) and the jobs described above.

Also that 7 meals would be taken care of, the 4 staff people, Rob Fowler, the DJ and Elizabeth Rivers. Jan seconded the motion. Vote taken and it passed unanimously.

Pamela spoke with our caterer, Lisa Westbury, and she will be getting back to her when she can get together and write up the contract.

Pamela reported on Corkx Bartending. Half of the bill was pd on 2/3/23 and the other half of \$463.75 will be paid on 4/6/23.

Emily had spoken with Carol about the possibility of giving complimentary tickets to Council members. We will wait to hear from Emily on what her ideas are about doing this.

Carol will be taking one of the smaller round glass vases into the flower person to see what kinds of flowers and greenery would work.

Jan is checking with a Food truck that may be able to give us some of their sauces and a \$100.00 gift card. Diane Thomas reported that she was able to get United Community Bank to give us a \$250.00 donation.

Leigh has contacted the owner of the lake house and it seems the lake is having work done on it so the water level is very low. Also, the lake house is having some plumbing work done. The owner will get back to Leigh soon as to a possible rental date.

LaQuinta posted the Spring Gala advertisement in the March newsletter. Since there was a misprint on the original postcard design, she made a different version to use for the newsletter. Leigh cropped the "pink" postcard design and shared it in the Summerville Chamber Member news page.

Brandi had the sample letter she had sent out to different businesses. Spa day things, boutique gift cards, Pizza gift cards, restaurant cards/Mexican, Cracker Barrel, Alex's Restaurant, golfing certificates, pet supply store, Hair affair basket, time for wine, wine and olive oil, picnic in the park, movie tickets and a YMCA membership for 2 mos.

Discussion on showcasing the quilting club, the painting club and the wood carving club. Brandi pulled out our banner from last year and Jan is going to check with Mr. Sign to see if just the date could be changed (just that section of the sign), and the cost to do so.

Carol and Pamela will check on supplies for decorating (smaller glass vases, tea lights and etc.) Frank made a motion to end the meeting and Diane Thomas seconded it.

Vote taken and the meeting was adjourned at 2:15 PM. Our next meeting will be 3/8/23 at 1:00 PM