

DORCHESTER SENIORS, INC.
BOARD OF DIRECTORS MEETING
MARCH 09, 2023

Location: DAVID SOJOURNER SENIOR CENTER
ST. GEORGE, SC

The Board of Directors meeting date and time were submitted for publication to the Summerville Journal Scene, St. George Eagle record and Post and Courier as well as posted at the Faith Sellers and the David Sojourner Senior Centers.

Board of Directors Attendance (Quorum status)

Allen, Barb		Lewis, Tim	
Baus, Donald		Main, Haren	
Cornette, Russ		Parsons, Jan	
Davis, Carol		Thomas, Diane	
Hodges, James	(A)	Thomas, Frank	
Hudson, Tim		Villeponteaux, James	
Jones, Dianne		Watson, Felisa (Malika)	
Kelly, Pamela		Watts, Emily	(N)

(A-Absent without Notification) (N-Absent with Notification) (L-Late) (LE-Left Early)
(R-Resigned) (V-Virtual)

Call to Order: Vice Chairman Villeponteaux called the meeting to order at 8:30 A.M.

STAFF IN ATTENDANCE: Leigh Thompson, Brandi Chambers, LaQuinta West, Kristina Clemmons, Beth Greene, Bonnie Sanford

QUORUM CONFIRMED: Secretary Diane Thomas

Motion to approve the Agenda: Motion to approve agenda by Don Baus with a second by Diane Thomas. Motion carried.

Motion to approve the Minutes: Motion to accept the January 12, 2023 Minutes by Carol Davis with a second by Haren Main. Motion carried.

VISITORS PRESENT: Debbie Walton, Carolyn Robert and Terry Boatwright (St. George members).

ANNOUNCEMENTS AND CORRESPONDENCE: None

EXECUTIVE DIRECTOR'S REPORT: Leigh Thompson

Executive Director Leigh Thomson took this opportunity to update activities at the Summerville center as well as St. George center.

EXECUTIVE COMMITTEE REPORT: Chairman Emily Watts was absent, so the Vice Chairman Jay Villeponteaux presented the report.

The Executive Committee met multiple times with several meetings held in Executive Session. Reviewing of current By-Laws will result in issues to be approved by the Board of Directors at a later date.

Several individuals entered the Faith Sellers Senior Center and proceeded to video tape members and activities throughout the facility. Some members became upset and nervous about being photographed or video taped.

In order to assure the safety and security of Dorchester Seniors Inc. employees, members, clients, visitors and to ensure that only authorized personnel have access to Dorchester Seniors, Inc. facilities, the following policies were recommended by the committee.

POLICY AND PROCEDURES

All visitors on agency property must be issued a visitor pass by the appropriate administrative associate or receptionist.

- All visitors must sign in and sign out upon entering and leaving Dorchester Seniors, Inc. facilities.
- No video recording, audio recording or photography is allowed unless given permission from an appropriate administrative associate.
- Visitor pass should be returned to the issuing party when signing out.

Any unauthorized visitor failing to adhere to this policy will be asked to leave the premises.

Signs will be placed at both centers to insure this policy will be adhered to.

The Board of Directors approved the Policy and Procedures as noted.

Tim Lewis stated his mother received a letter in the mail requesting permission to use her photograph. The letter was legitimate as the request came from DSI in regards to home delivered meals. The photograph is used to insure the recipient was accurate.

FINANCE COMMITTEE: Chairman Haren Main

Chairman Main reported on the Financial status of DSI updating current information and also reported on the audit recently conducted. The audit again received excellent reporting. The 2023-2034 Fiscal Year annual budget was discussed. The Finance Committee presented a motion to the board for adoption of the budget as presented. Motion passed.

FUNDRAISING COMMITTEE: Chairman Carol Davis

Chairman Davis advised that the Fund Raising Committee has met several times in conjunction with the next event planned by DSI which will be a Second Spring Gala. The Gala is scheduled for April 22, 2023 to be held at the Faith Sellers Senior Center in Summerville.

NOMINATING COMMITTEE: Chairman Tim Hudson

No meeting held.

GOVERNANCE COMMITTEE: Chairman Jay Villeponteaux.

Chairman Villeponteaux discussed the condition of the St. George center and potential possible procedures to be taken in the future.

OLD BUSINESS

None

NEW BUSINESS

None

The next meeting will be held on May 11, 2023 at the Faith Sellers Senior Center in Summerville, SC.

A motion to adjourn was made by Diane Thomas with a second by Malika Watson.

Meeting was adjourned at 9:15 AM.

Respectfully Submitted by Secretary Diane Thomas